

West Berkshire Council Forward Plan – 17 December 2014 to 31 March 2015

Reference	Decision and Purpose	Decision Body	Decision Path	Directorate	Contact	Lead Member (Portfolio Holder for . . .)	Part II	Date Report Published	Consultee(s)	Notes	Decision Month
DECEMBER 2014											
ID2802	West Berkshire Forward Plan – 14 Jan 2015 – 30 April 2015 <i>To agree the Forward Plan for the next four months.</i>	ID	04/12/14	Resources	Moira Fraser	Leader of Council		26/11/14			December 2014
ID2905	Speed Limit Review October 2014 <i>To approve the statutory consultation for altering the speed limit on a number of roads following a meeting of the speed limit task group</i>	ID	08/12/14	Resources	Andrew Garratt	Highways, Transport (Operations), Emergency Planning, Newbury Vision		28/11/14	Ward Members		December 2014
ID2885	Admissions Arrangements 2016/17 Consultation <i>To seek approval to consult on admission arrangements for 2016/17, including changes to the 6th form at John O'Gaunt school which impacts on the published admission numbers (statutory requirement).</i>	ID	09/12/14	Communities	Vicky Pearce	Children and Young People, Youth Service, Education, Safeguarding		01/12/14			December 2014
ID2915	Appointments to SACRE <i>To appoint replacement members to the Committee</i>	ID	18/12/14	Communities	Jayne Mann	Children and Young People, Youth Service, Education, Safeguarding		10/12/14			December 2014
ID2807	Elective Home Education Policy <i>To seek approval for updated policy on Elective Home Education.</i>	ID	18/12/14	Communities	Rhian Ireland	Children and Young People, Youth Service, Education, Safeguarding		10/12/14			December 2014
ID2919	Review of Sulhamstead, Ufton Nervet and Aldermaston Wharf Weight Limits <i>To consider the responses received during statutory consultation</i>	ID	18/12/14	Environment	Andrew Garratt	Highways, Transport (Operations), Emergency Planning, Newbury Vision		10/12/14			December 2014

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ID2927	Outside Body Appointments – North Wessex Downs AONB and Berkshire Historic Environment Forum <i>To amend the Council's Outside Body appointments on the North Wessex Downs AONB and the Berkshire Historic Environment Forum.</i>	ID	18/12/14	Resources	Moira Fraser	Leader of the Council		10/12/14			December 2014
EX2910	Royal Berkshire Fire and Rescue Service - Provision of Committee Service <i>(Paragraph 3 - information relating to financial/business affairs of particular person)</i> <i>To agree proposals for joint working arrangements with the Royal Berkshire Fire and Rescue Service.</i>	EX	18/12/14 EX	Resources	Andy Day	Strategy & Performance, Housing, ICT & Corporate Support, Legal and Strategic Support	Yes	10/12/14			December 2014
EX2883	Staffing implications associated with savings put forward to deliver the 2015/16 revenue budget: approval to pay redundancy payments <i>(Paragraph 1 – information relating to an individual)</i> <i>(Paragraph 2 – information identifying an individual)</i> <i>To set out the staffing implications which are likely to result from the setting of the Council's 2015/16 revenue budget. To seek approval to make the redundancy payments associated with the required staffing implications</i>	EX	18/12/14 EX	Resources	Robert O'Reilly	Finance, Economic Development, Health & Safety, Human Resources, Pensions, Property, Insurance	Yes	10/12/14			December 2014

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EX2917	Approval of delegated authority in relation to Environmental Health Services <i>Approval of delegated authority for the Corporate Director of Environment to sign an agreement to make arrangements with another local authority for the discharge of function by another local authority under s101 of the Local Government Act 1972.</i>	EX	18/12/14 EX	Environment	Evangelina Wood	Cleaner & Greener, Waste, Environmental Health, Trading Standards, Thatcham Vision, Licensing	No	10/12/14			December 2014
EX2899	Amendments to the Adopted Housing Allocations Policy <i>To approve and adopt amendments to the Council's policy for assessment of applicants seeking an allocation of social housing.</i>	EX	18/12/14 EX	Communities	Cathy Dodson	Strategy & Performance, Housing, ICT & Corporate Support, Legal and Strategic Support		10/12/14			01 December 2014
EX2830	Financial Performance Report - Quarter Two 2014/15 <i>To inform Members of the latest financial performance of the Council.</i>	EX	18/12/14 EX	Resources	Melanie Ellis	Finance, Economic Development, Health & Safety, Human Resources, Pensions, Property, Insurance		10/12/14			December 2014

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EX2918	Progress on Sexual Health Procurement and request for delegated authority to Strategic Director of Public Health for approving final provider of services <i>(Paragraph 3 - information relating to financial/business affairs of particular person)</i> To provide an update of the sexual health procurement process and to seek delegated authority for final provider recommendation by Strategic Director of Public Health.	EX	18/12/14 EX	Resources	Lesley Wyman	Health and Wellbeing	Yes	10/12/14			December 2014
EX2924	Alcohol and Drug Recovery Service - Tender <i>(Paragraph 3 - information relating to financial/business affairs of particular person)</i> To provide an update of the Adult Alcohol and Drug Recovery procurement process and to seek delegated authority to the Head of Public Health and Wellbeing and the Portfolio Holder for Health and Wellbeing	EX	18/12/14 EX	Resources	Lesley Wyman	Health and Wellbeing	Yes	10/12/14			December 2014
EX2897	Adverse Weather Debrief Report To report on the debrief process following the winter adverse weather of 2013/14 highlighting the conclusions and recommendations.	EX	18/12/14 EX	Resources	Carolyn Richardson	Highways, Transport (Operations), Emergency Planning, Newbury Vision		10/12/14			December 2014
C2867	Proposed Member Induction Programme - May 2015 To seek Corporate Board's view on the proposed Member Induction programme for May 2015.	C	11/12/14 C	Resources	Jo Watt	Leader of the Council		02/12/14			December 2014

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C2884	Council Tax Reduction Scheme 2015/16 <i>To determine the Council's scheme for 2015/16</i>	C	11/12/14 C	Resources	Bill Blackett	Finance, Economic Development, Health & Safety, Human Resources, Pensions, Property, Insurance		02/12/14			December 2014
C2674	Review of Polling Districts, Polling Places and Polling Stations <i>To review Polling places and Polling Districts in accordance with the provisions of the Review of Polling Districts and Polling Places (Parliamentary Elections) Regulations 2006</i>	C	11/12/14 C	Resources	Phil Runacres	Strategy & Performance, Housing, ICT & Corporate Support, Legal and Strategic Support		02/12/14			December 2014
C2887	Changes to the Constitution - Parts 9 Budget and Policy Framework, 10 Finance Rules of Procedure and 12 Personnel Rules of Procedure <i>To amend the Constitution in light of legislative changes.</i>	C	11/12/14 C 24/11/14 GA	Resources	Andy Walker/ David Holling	Chairman of Governance and Audit Committee		02/12/14			December 2014
C2822	Adoption of Supplementary Planning Document for Developer Contributions <i>To adopt the updated SPD for developer contributions</i>	C	11/12/14 C	Environment	Caroline Walsh	Planning, Transport (Policy), Culture, Customer Services, Countryside		02/12/14			December 2014

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C2889	Activity Team West Berkshire - Fees and Charges 2015/16 <i>To bring forward agreement on increases in fees and charges for the 2015/16 Adventure Dolphin activity programme: in line with fair market price; to maximise advance bookings and income in support of the drive for the service to become cost neutral.</i>	C	11/12/14 C	Environment	Jim Sweeting	Finance, Economic Development, Health & Safety, Human Resources, Pensions, Property, Insurance		02/12/14			December 2014
C2888	Leisure Centres' Fees and Charges 2015 <i>To implement the contractual requirement for an annual price review for 2014 for Parkwood Community Leisure to come into effect from 1st January 2014.</i>	C	11/12/14 C	Environment	Jim Sweeting	Finance, Economic Development, Health & Safety, Human Resources, Pensions, Property, Insurance		02/12/14			December 2014
C2903	Housing Site Allocations Development Plan Document - Sandleford Park: Revisions to Policy CS3 of the adopted Core Strategy <i>To recommend to Council the Proposed Submission version of the revisions to policy CS3 (Sandleford Park) of the adopted Core Strategy</i>	C	11/12/14 C	Environment	Liz Alexander	Planning, Transport (Policy), Culture, Customer Services, Countryside		02/12/14			December 2014
C2898	West Berkshire Community Champion Awards <i>To present the Community Champion Awards for 2014/15.</i>	C	11/12/14 C	Resources	Jo Watt	Chairman of Council		02/12/14			December 2014

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C2925	Appointment of Remuneration Panel	C	11/12/14 C	Resources	Jo Watt	Strategy & Performance, Housing, ICT & Corporate Support, Legal and Strategic Support		02/12/14			December 2014
C2926	2015/16 West Berkshire Council Timetable of Public Meetings <i>To agree the timetable of public meetings for the 2015/16 Municipal Year</i>	C	11/12/14 C	Resources	Moira Fraser	Leader of the Council		02/12/14			December 2014
JANUARY 2014											
ID2912	Equality Objectives - Annual Report January 2015 <i>To set out the detail of the annual equalities report required to be published in January 2015.</i>	ID	01/01/15	Resources	Elaine Walker	Partnerships, Equality, Communities, Hungerford and Eastern Area Visions		22/12/14			January 2015
ID2890	Response to a petition - introduction of a 40mph speed limit from Thornford Road to the junction of Crookham Park Home site <i>To respond to a petition that has been submitted to the Council</i>	ID	01/01/15	Environment	Andrew Garratt	Highways, Transport (Operations), Emergency Planning, Newbury Vision		22/12/14			January 2015
ID2803	West Berkshire Forward Plan – 11 February 2015 – 31 May 2015 <i>To agree the Forward Plan for the next four months.</i>	ID	08/01/15	Resources	Moira Fraser	Leader of Council		31/12/14			January 2015
ID2920	Parking Amendment 17 <i>To consider the responses received during statutory consultation</i>	ID	12/01/15	Environment	Andrew Garratt	Highways, Transport (Operations), Emergency Planning, Newbury Vision		04/01/15			January 2015

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EX2778	<p>Key Accountable Measures and Activities 2014/15. Update on progress: Q2 outturns</p> <p><i>To report Quarter 2 progress against the key accountable measures and activities for West Berkshire Council for 2014/15 and to report by exception those measures/activities not achieved/expected to be achieved and cite remedial action that is being taken.</i></p>	EX	15/01/15 EX	Resources	Jenny Legge	Strategy & Performance, Housing, ICT & Corporate Support, Legal and Strategic Support		07/01/15			January 2015
FEBRUARY 2014											
ID2921	<p>Parking Amendment 18</p> <p><i>To consider the responses received during statutory consultation</i></p>	ID	02/02/15	Environment	Andrew Garratt	Highways, Transport (Operations), Emergency Planning, Newbury Vision		23/01/15			February 2015
ID2804	<p>West Berkshire Forward Plan – 18 March 2015 – 30 June 2015</p> <p><i>To agree the Forward Plan for the next four months.</i></p>	ID	12/02/15	Resources	Moira Fraser	Leader of Council		04/02/15			February 2015
GA2559	<p>Review of the Council's Anti-Bribery Policy</p> <p><i>In accordance with the recommendation of the Governance and Audit Committee to revisit the Council's Bribery Policy adopted on the 10 September 2012 to ensure that it is fit for purpose.</i></p>	GA	09/02/15 GA	Resources	Ian Priestley	Finance, Economic Development, Health & Safety, Human Resources, Pensions, Property, Insurance		30/01/15			February 2015

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EX2922	Procurement of the Schools' Waste Contract <i>(Paragraph 3 – information relating to financial/business affairs of particular person)</i>	EX	12/02/15 EX	Communities	Caroline Corcoran	Strategy & Performance, Housing, ICT & Corporate Support, Legal and Strategic Support	Yes	04/02/15			February 2015
EX2923	Procurement of the Schools' and Corporate Sites - Cleaning Contract <i>(Paragraph 3 – information relating to financial/business affairs of particular person)</i>	EX	12/02/15 EX	Communities	Caroline Corcoran	Strategy & Performance, Housing, ICT & Corporate Support, Legal and Strategic Support	Yes	04/02/15			February 2015
EX2904	New School for Newbury <i>(Paragraph 3 - information relating to the financial/business affairs of a particular person)</i> <i>To consider the recommendation to DFE for the sponsor of the new school in Newbury</i>	EX	12/02/15 EX	Communities	Caroline Corcoran	Children and Young People, Youth Service, Education, Safeguarding	Yes	04/02/15			February 2015
EX2831	Financial Performance Report - Quarter Three 2014/15 <i>To inform Members of the latest financial performance of the Council.</i>	EX	12/02/15 EX	Resources	Melanie Ellis	Finance, Economic Development, Health & Safety, Human Resources, Pensions, Property, Insurance		04/02/15			February 2015

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MARCH 2014											
ID2914	Determination of Admission Arrangements 2016/17 <i>To determine the admission arrangements for community and voluntary controlled schools for 2016/17 following consultation.</i>	ID	10/03/15	Communities	Vicky Pearce	Children and Young People, Youth Service, Education, Safeguarding		02/03/15			March 2015
ID2805	West Berkshire Forward Plan – 22 April 2015 – 31 July 2015 <i>To agree the Forward Plan for the next four months.</i>	ID	19/03/15	Resources	Moira Fraser	Leader of Council		11/03/15			March 2015
EX2779	Key Accountable Measures and Activities 2014/15. Update on progress: Q3 outturns <i>To report Quarter 3 progress against the key accountable measures and activities for West Berkshire Council for 2014/15 and to report by exception those measures/activities not achieved/expected to be achieved and cite remedial action that is being taken.</i>	EX	19/03/15 EX	Resources	Jenny Legge	Strategy & Performance, Housing, ICT & Corporate Support, Legal and Strategic Support		11/03/15			March 2015
C2657	Health and Wellbeing Strategy	C	03/03/15 C H&WB - 22/01/15	Resources	Lesley Wyman	Health and Wellbeing		23/02/15			March 2015
C2836	Draft Capital Strategy and Programme 2015/16 to 2019/20 <i>To outline the five year Capital Strategy for 2015 to 2020, including the Minimum Revenue Provision (MRP) statement and the Asset Management Plan, and to set out the funding framework for Council's five year Capital Programme 2015/16 to 2019/20</i>	C	12/02/15 EX 03/03/15 C	Resources	Andy Walker	Finance, Economic Development, Health & Safety, Human Resources, Pensions, Property, Insurance		23/02/15			March 2015

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C2833	Statutory Pay Policy Statement <i>To present a pay policy statement for the Council to be published in April 2015 for approval</i>	C	03/03/15 C Feb 2015 - PC	Resources	Jane Milone	Finance, Economic Development, Health & Safety, Human Resources, Pensions, Property, Insurance		23/02/15			March 2015
C2834	Medium Term Financial Strategy (MTFS): 2015-18 <i>To inform Members of the medium term financial planning and strategy for the organisation.</i>	C	12/02/15 EX 03/03/15 C	Resources	Andy Walker	Finance, Economic Development, Health & Safety, Human Resources, Pensions, Property, Insurance		23/02/15			March 2015
C2835	Revenue Budget 2015/16 <i>To consider and recommend to Council the 2015-16 revenue budget.</i>	C	12/02/15 EX 03/03/15 C	Resources	Andy Walker	Finance, Economic Development, Health & Safety, Human Resources, Pensions, Property, Insurance		23/02/15			March 2015
C2837	Investment and Borrowing Strategy 2015/16 <i>In compliance with The Local Government Act 2003, this report summarises the Council's borrowing limits as set out by CIPFA's Prudential Code, and recommends the Annual Investment Strategy for the coming year.</i>	C	12/02/15 EX 03/03/15 C	Resources	Andy Walker	Finance, Economic Development, Health & Safety, Human Resources, Pensions, Property, Insurance		23/02/15			March 2015

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C2843	Members Allowances Scheme <i>To consider the recommendations of the Independent Remuneration Panel</i>	C	03/03/15 C	Resources	Jo Watt	Leader of Council		23/02/15			March 2015
C2839	Amendments to the Constitution - Scheme of Delegation <i>To review and amend sections of the Scheme of Delegation in light of legislative changes.</i>	C	03/03/15 C 09/02/15 GA	Resources	David Holling	Chairman of Governance and Audit Committee		23/02/15			March 2015
C2911	Amendment to Constitution - Scheme of Delegation <i>To consider any changes required to the Scheme of Delegation for the forthcoming year.</i>	C	03/03/15 C 09/02/15 GA	Resources	David Holling	Leader of Council		23/02/15			March 2015

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